

**HONITON TOWN COUNCIL
APPLICATION FOR S106 GRANT AND/OR TOWN COUNCIL SPORTS FUND**

Refer to NOTES on last page.

Please send completed application to:

Honiton Town Council

The Beehive

Dowell Street

Honiton, EX14 1LZ

*(To be returned to the Town Council no later than 5.00 pm on **Friday 31st October 2025** either by hard copy or email to towncouncil@honiton.gov.uk)*

1. Name of Organisation				
2. Address				
3. Name of Contact and position in Organisation				
4. Contact Telephone number				
5. Email address				
6. Status of organisation (Please select)	Voluntary	Limited Company	Registered Charity	Other (please describe)
	Community Organisation	Co-operative	Charity Number	
7. Are you VAT registered? If yes please supply number	VAT registered? YES/NO VAT Number:			
8. Date of formation				
9. Do you have a management committee	YES/NO			
10. Are you applying for:	S106 YES/NO	HTC YES/NO	Both YES/NO	

<p>11. Where in Honiton do your activities take place?</p>	
<p>12. Please describe the services/activities you offer.</p>	
<p>13. How does the local community benefit from the services/activities?</p>	
<p>14. What has your organisation achieved in the last year?</p>	

<p>15. Do you have an existing location for the project? Is the project possible e.g. landowners supportive / willing to sell or lease as needed?</p>	
<p>16. Does the project need planning permission?</p>	
<p>17. What project/activity will the grant be used for?</p> <p>To qualify for S106 funding, the project must be for capital fixed permanent items, not for revenue removable equipment or kit. Ideally, the capital project is an outdoor project (eg improvements to or new sports pitch) or indoor project (eg improved or new changing rooms) and not for new buildings.</p> <p>To qualify for HTC sports funding, project/s can require capital and/or revenue contributions.</p>	

18. When will the project be started/finished? Can the project be delivered within two years?		
19. Affordability within the budget – can the project be delivered with the money available; please schedule how the project costs will be funded?		
20. How much S106 funding and/or Town Council sports fund are you requesting?	S106:	Town Council sports fund:
21. What is the estimated project cost? How do you plan for the project to be funded? What funding do you have for the project (provide details on amount & source)?		

22. A.
S106 grant applications must be for sports projects which meet the definition of open space, sport or play, and contribute to mitigating the impact of development on the local area and provide necessary infrastructure and amenities as required by the relevant S106 Agreements.
Please outline how your project is addressing these areas.
(500 words maximum)

B.
HTC sports funding must be for a sports project/s which meet the definition of open space, sport or play and can be for either or both capital and revenue.
(500 words maximum)

<p>23. Additionally we'd like to know about who you are working with and the long-term impact of your project. Please answer the following questions</p>	
<p>24. How many people will this project benefit</p>	
<p>25. How many are involved in decision-making and ownership of this project?</p>	
<p>26. Will your project encourage more Honiton residents to get involved?</p> <p>The project must be accessible to the community even if a small joining fee is required.</p>	
<p>27. We want to know how you will be sure your project is successful. What will you be measuring and how will you measure it?</p>	

Declaration

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group. We have read and agree to abide by the terms and conditions (please click/tick box to agree) ☐

We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):

Accounts ☐ Bank statement or paying-in slip ☐ Constitution ☐
(to double check bank details)

NB. Scanned copies are acceptable if you send your application by email.

Applications will not be taken to committee without all these supporting documents

Signature 1 (person submitting form)

Signature 2 (Chair or senior representative of the organisation)

Typed entries acceptable for email applications

Date:

NOTES:

1. This form should be used by Honiton's sports clubs to apply for both S106 funding (total remaining circa £127k) and Honiton Town Council (HTC) sports funding (total funds available circa £30k).
2. Funding is likely to be allocated to several projects each being allocated a proportion of S106 funding and HTC sports funding.
3. HTC's Sports Working Group will assess applications and make Recommendations to HTC's Full Council.
4. HTC Full Council plans to Decide which allocations of S106 will be Recommended to East Devon District Council (EDDC) for allocation to project/s.
5. In addition, HTC Full Council plans to Decide allocation of HTC sports funding to project/s.